



EASY ENERGY AND WATER SAVING TIPS TO HELP YOU SPRING INTO THE SEASON

FOR THE HOME

- Adjust thermostat to 78 degrees to reduce energy usage.
- Limit the use of appliances during peak hours of the day—use washing machines, dishwashers, vacuum cleaners and other heavy appliances during evening hours.
- Try to avoid cooking during peak hours of the day since it will add to the heat inside the home.
- Ventilate your home at night by opening windows and doors to clear out the heat and allow cooler air to circulate.
- Turn off lights and equipment when they are not in use.
- Replace incandescent light bulbs with compact fluorescent light bulbs (CFLs) wherever appropriate.
- During the heat of day, close your draperies, shades, or blinds to reduce the extra heat from direct sunlight and check your home for adequate insulation.
- Plant shade trees, to reduce heat gain to the house.
- Install or use ceiling fans or whole house fans for comfort cooling.
- Install a programmable thermostat to adjust the temperature automatically and maximize your energy savings.
- Clean or replace your air-conditioner’s filter(s) every month to keep your air-conditioner running more efficiently.
- Regularly brush or vacuum the condenser coils at the bottom or rear of your refrigerator and check door gasket for tight fit and adjust if necessary.
- Buy energy-saving “Energy Star” labeled appliances.
- Limit the time you run your pool pump: Summer (six hours a day), Winter (four hours a day)
- Turn off the water when brushing teeth to save water.
- Check your sprinklers for proper operation. Make sure you are watering your lawn and not the sidewalk or street. Repair leaks.
- Adding new plants to your yard? Consider native and other drought tolerant plants that need 2/3 less water.
- Use manual landscaping equipment instead of powered equipment when possible.
- Shorten showers to save water.

FOR THE OFFICE

- Turning off your desk and overhead lights, and meeting room lights, if they are not needed.
- Keep personal appliance use to minimum.
- Turn off all computer equipment when you leave the office or when they are not being used.
- Be sure your computer equipment goes into the sleep mode when not in use. (80% savings in energy use) or turn off your equipment completely.
- Go paperless when possible. Reduced printing and copying translates into reduced energy use.
- Promote “casual Friday dress” as a means of raising the cooling settings on thermostats.
- Use refillable water bottles instead of bottled water.